



MRBA Skills Terms & Conditions

At the beginning of the application form, you will be asked if you have read these Terms and Conditions, so please do take a few minutes to read this section.

- To be considered for MRBA Skills Foundation bursary, applicants must be eligible for all criteria as specified in the Foundation - How to Apply for funding document or referenced in the MRBA Skills webpage. If applicants do not meet the specified criteria, they will be ineligible for MRBA Skills Foundation funding.
- MRBA Skills Foundation bursaries will be limited to a maximum of **20** per annum.
- Unsuccessful applications for Foundation funding received in one application period will not be carried forward or reviewed in the next application period unless a separate funding application is made.
- Bursaries cannot be applied retrospectively for qualification courses that have already been undertaken or are in progress.
- Applicants may submit ONE further application for the same MRBA Skills bursary if an initial application is unsuccessful. However, the second application may not be made within a twelve-month period of the date of their first application.
- All Foundation bursaries are paid to the MRS (Market Research Society) who provide the Foundation course and Certificate qualification.
- If an applicant withdraws from the study course/qualification for whatever reason, MRBA Skills will not receive any refund from the MRS (Market Research Society). Therefore, MRBA Skills will seek reimbursement from the applicant for the following amounts:
 - Within 3 months of the bursary being granted – 100% reimbursement.
 - Between 3 – 6 months of the bursary being granted – 50% reimbursement.
- No further funding will be considered for any qualification re-sit should any applicant receiving MRBA Skills funding fail the qualification on their first or re-sit attempt.
- Successful MRBA Skills Foundation funding applicants will be expected to provide feedback on their progress during and after the course, as well as some months after the qualification has been achieved to measure the impact on their professional development and career progression. This feedback may take the form of follow-up surveys or email communications. In some cases, applicants may be asked for their views to be included in future marketing materials.
- The MRBA Skills committee reserves the right to contact the MRS (Market Research Society) to enquire about an MRBA Skills Foundation funding applicant's completion of the Foundation course, and the Certificate qualification.
- All files uploaded and all data provided in support of a MRBA Skills Foundation funding application will be kept securely in accordance with the Data Protection Act 2018. Once each application has been assessed and the outcome communicated to each applicant, all uploaded files will be deleted. The data provided in each application form (whether partial or completed) will be retained for 3 years.
- Funding decisions are final and the MRBA will not engage in correspondence about any application.



- By agreeing to these terms and conditions and completing the online application form, the applicant acknowledges that, if they receive MRBA Skills Foundation funding and subsequent to receipt it is discovered they have misrepresented any aspect of their application, they will repay the full amount of funding received to the MRBA.